



St Peter & St Paul School

This policy is relevant to the whole school including EYFS

Admissions Policy

St Peter & St Paul School is a co-educational independent school for pupils from ages 4 to 11. The school has 118 pupils. Deciding on the right school for your child is very important, and we believe that a personal visit is invaluable. We very much hope that you and your child will visit St Peter & St Paul School. We hold a number of open events in the autumn term, which give a general introduction to the school. Details are published on our website. We are also very happy to welcome prospective parents and their children at other times. Please contact, the school's secretary, Mrs Annette Meikle on 01246 278522 or email on reception@spsp.org.uk to arrange a visit.

THE ENTRY PROCEDURE

St Peter & St Paul School is a non-selective school. There are no formal entry requirements for entry into the school. We look for pupils who are able to benefit from our balanced and well rounded education and to make a positive contribution towards the life of the school. It is expected that parents will visit the school with their child prior to entry and, with parental consent, Reception teachers visit the children in their nurseries. The visit follows the formal offer of a place.

The usual point of entry for boys and girls is from four years of age. Applicants for admission should register by April of the year preceding the desired year of admission. (The registration form is available on request from the school secretary). Places may be available during the academic year and we welcome applications at any point during the year. Please contact the school secretary for details.

EQUAL TREATMENT

St Peter & St Paul School's aim is to encourage applications from candidates with as diverse a range of backgrounds as possible. This enriches our community and is vital in preparing our pupils for today's world. Generous bursaries are offered in order to make it possible for as many as possible who meet the school's admission criteria to attend the school.

St Peter & St Paul School is committed to equal treatment for all, regardless of a candidate's sex, race, ethnicity, religion, disability, sexual orientation or social background. The school's provision for bursaries is described on page below.

SPECIAL EDUCATIONAL NEEDS AND DISABLED PUPILS

St Peter & St Paul School does not discriminate in any way regarding entry. The school welcomes pupils with special educational needs providing that its learning support department can offer them the support that they require. We welcome pupils with disabilities. However, we strongly advise parents of children with special educational needs or physical or mental disabilities to discuss their child's requirements with the Headmaster, Mr Jonathon Clark so that the school can make adequate provision for him/her. Parents should provide a copy of an educational psychologist's report or a medical report if they have one.

The school will discuss thoroughly with parents and their medical advisers the adjustments that can reasonably be made for the child if he/she becomes a pupil at the school.

THE ASSESSMENT PROCESS

St Peter & St Paul School is a non-selective school. The school is looking for well-rounded pupils with a genuine interest in education in the broadest sense of the word, with interests that stretch beyond the confines of the academic curriculum. The school has strong traditions in music, drama, art, community activities and sport. There are many extra-curricular activities, all of which are important in developing a well-balanced, confident individual.

There is no examination entry requirement but we do interview all candidates as part of our assessment process for each age group (apart from Reception).

SIBLING POLICY

Most siblings join us at St Peter & St Paul School. However, admission is not automatic and there may be occasions where the school judges that a sibling is likely to thrive better in a different academic environment.

BURSARIES

St Peter & St Paul School's bursary programme is generous and is designed to make it possible for as many as possible to take up a place here. The school offers four means-tested awards annually to entrants at the usual points of entry, where the parents have indicated on the registration form that they require financial support. Bursaries are means-tested in accordance with the criteria published on the school's website. Both parents are required to provide proof of their income and assets. The level of support varies according to parental need; but can extend to 50 per cent remission in cases of proven need.

Bursaries are always offered for 12 months at a time. The family is required to provide fresh information about its circumstances for every year that their child attends the school. Levels of support may vary with fluctuations in income.

The school's practice is to allocate its entire available bursary funding on entry. The school's expectation is that parents, who do not choose to apply for a bursary at the time

that their child is being assessed, will not require financial support throughout the time that their child attends the school, except in wholly unforeseen circumstances.

Our bursary policy can be obtained from the bursar.

RELIGIOUS BELIEFS

Although St Peter & St Paul School has Christian roots, the school does not select for entry on the basis of religious belief, and it offers the opportunity for all faiths to practise their own faiths. However, parents should be aware that there are certain events that all pupils are expected to attend, eg the Annual Speech day celebrations. Acts of worship are non-secular and respectful to other faiths. Parents have the right to withdraw their children from RS on request.

SCHOOL'S CONTRACTUAL TERMS & CONDITIONS

Copies are on the school's website and will be made available to parents as part of the admissions process.

COMPLAINTS

The school hopes that parents and pupils do not have any complaints about the school's admissions process; but copies of the school's complaints procedure can be sent to parents on request.

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| Policy last reviewed | September 2015 |
| Next Review | September 2017 |
| Review initiated by | Headmaster |